

**Minutes of the Wilton Town Team meeting held on Thursday 22<sup>nd</sup> October 2015 at 7.00pm in the Council Chamber**

**Present:**

**Cllr Phil Matthews**, (Mayor of Wilton), **Wilts Cllr Peter Edge**, **Jonathan Green** (Minster, Baptist Church), **David Parker** (Editor, Valley News), **Catherine Purves** (Town Clerk), **Mark Pountain** (Chairman Wilton Community Land Trust) Mark Street (Wilton Community Land Trust) **Rev'd Mark Wood** (Rector, St Mary & St Nicholas Church), **Alan Cauldwell** (Partnerships Director Our Enterprise) and **Kay Booth** (Project Manager Our Enterprise)

**Apologies:**

**Gary Nunn** (Wilton Community Centre etc) **Stephen Harris** (Community Engagement Manager)

Prior to the main meeting, Alan Cauldwell gave a comprehensive update about the development at Wilton Hill/Erskine Park, which covered the following points:

*Proposed land ownership*

- The latest on land ownership plans for the development across the non residential part of Wilton Hill.

*The development itself*

- The development of the Enterprise Hub project and potential phasing and funding application to the Local Enterprise Partnership.
- The reserved matters planning application for the veterans housing and Gateway Building.
- The latest on the fundraising for the veterans' housing project.
- The latest on the Gateway building and proposals for approaching Creche operators
- Proposals for a CHP plant.

*Our Wilton*

- The appointment of an Operational Director and admin support.
- The status of other s106 responsibilities (Car Sharing, grounds maintenance etc)
- The development of the website
- The plans for a 'pop up' office on site.
- Welcome letters from the Town Council to new residents

1. **Chairman's welcome and apologies** – Cllr Edge welcomed all to the meeting. The apologies were as noted above.
2. **Approval of the minutes of the previous meeting, and any matters arising not covered in the agenda**
  - a. *Minutes* – the minutes of the previous meeting held on 17<sup>th</sup> September were approved and signed as a correct record without amendment.
  - b. *Matters arising*
    - i. *Lloyds bank petition* – Cllr Matthews advised he still had more sheets to distribute and circulate. Signatures were being slowly, but steadily, collected.
    - ii. *Transfer of assets* – Cllr Edge advised that this process had been delayed, whilst Wiltshire council officers are concentrating on transfers to Salisbury

CC. The Town Council was looking at taking on the two disused building and the public toilets, and was aware that there were also two play areas which might be transferred. Discussions around CCTV provision were ongoing. Cllr Matthews raised concerns about the possibility of double taxation.

- iii. *CCTV* – Wilton TC was looking at providing its own CCTV system. The spec for the proposed replacement system for Salisbury had been received, and Wilton would have the choice of either the system being upgraded and being monitored from Salisbury, or being upgraded and monitored in Wilton. The camera on the A36 roundabout was also included. This project would have an impact on the budget/ precept, and the Town Council would need the cost figures to calculate the financial implications.
- iv. *Dementia Awareness* – Mark Pountain advised he had attended a very impressive session on dementia awareness at a recent Synod meeting, and he will send the presentation to the Town Clerk for circulation. He thought the Business Chamber could encourage its retail members particularly to become involved with the initiative, and display “Dementia Aware” notices. Stephen Harris will be asked to give his presentation on the matter to the Town Team, and to the Town Council, if councillors wish it.
- v. *Wilton Retailers’ Evening* – no date decided, this will probably take place now in the New Year
- vi. *Sure Start Centre* – Cllr Edge advised that the consultation period was still open, and it was not clear who or which organisation would be delivering this service in the future. Revd Mark Wood advised that the Education Trust could fund the rental costs of the building for another 12 months to June 2017 to give more time, whilst Wiltshire Council continues to fund the staff provision. There was a possibility that the Church Rooms could be used, if suitably adapted, in the future. It was confirmed that the funds donated by last year’s Mayoral Appeal would be refunded.
- vii. *Local websites* – Gary Nunn had previously circulated a list of local websites for various Wilton events.

### **3. Updates re current issues – the re-opening of Wilton Station**

It was agreed that the special Awareness Raising evening should be held on Wednesday 25<sup>th</sup> November, and Minister Johnathan Greening confirmed it would be in order to hold it in the Baptist Church. Cllr Edge will invite Paul Johnson, Chairman of Trans Wilts, and Cllr Horace Prickett, Portfolio Holder for Transport. It was not known whether representatives of Wilton Estate and Trans Wilts had met.

### **4. Draft job description for the position of Town Manager**

Mark Pountain advised that as the current office manager was leaving the WCLT at the end of November, he felt this was an opportune moment for the CLT to explore the long term possibility of combining with Our Wilton in the joint provision of a Director/Town Manager. It was an excellent opportunity for the two organisations to work together in partnership, rather than to compete with each other, and it was thought that Our Wilton’s charitable trust status would make it easier to identify and attract funding for the role. The reporting line would need to be made clear, but this

matter will be discussed further at the next WCLT Board Meeting, which will include representatives from Our Wilton, Redrow and Our Enterprise. The outcome/progress made will be reported to the next Town Team meeting.

## 5. Brief Updates from Member Bodies

*South West Wilts Area Board* – Stephen Harris had submitted a report in his absence.

- There will be an Emergency Planning workshop on Monday 23<sup>rd</sup> November from 5.30pm to 8.00pm at Dinton Village Hall
- There will be a Local Youth Network consultation evening on Tuesday 10<sup>th</sup> November in the Elizabeth Hall, High Street, Tisbury, as funding is now available for projects targeted at the 13 to 19 year old age group
- The first aid sessions have proved very popular, and the Area Board is considering the provision of more. The Area Board has also noted that some parishes have gone further with this, arranging additional training themselves, and compiling a local list of volunteers.

*Community Centre* – Gary Nunn had submitted a report in his absence

- *Wilton Carnival* – he had recently resigned as Chairman, but had done much of the work already in arranging the 2016 Carnival, which will take place again at Wilton Shopping Village on Saturday 2<sup>nd</sup> July 2016. There was a possibility that it might return to Castle Meadow in 2017, but nothing had been decided. A new committee was being formed, and lots of Wilton organisations had agreed to take on and share the jobs between themselves.
- *Big Lunch* – this will take place on Sunday 3<sup>rd</sup> July in the shopping Village, and it is thought it might be re-branded as a family festival/extension of the carnival, to attract more visitors to this worthwhile event. He was hopeful the Trussell Trust could take this on directly.
- *Christmas Tree Lighting event 2015* – matters are progressing well, with the local pubs both involved, a Santa's Grotto, two/three smallish marquees with crafts and gifts, plus a children's train ride, hot chestnut cart and candy floss stall. All this in addition to the children's Christmas Nativity tableau.
- *Cycle Wiltshire weekend* – this is currently being planned, but the provisional dates are Saturday 7<sup>th</sup> and Sunday 8<sup>th</sup> May 2016. The Sportif event will still take place at Five Rivers on the Saturday, but the Elite Race will start at the Wilton Community Centre, do 5/6 long laps, come down past Race Plain, into Harnham, and finish in Salisbury. The barriers will still be deployed, and the trade vehicles will still be in the Market square. The Community Centre will be used as an HQ, and the VIP's tent will remain, as will the cruise cars around the circuit.
- *1914 Wiltshire Remembrance Wall Touring exhibition* – this may be available for Wilton at the end of the year. Would Old St Mary's Church be a suitable venue? Revd Mark Wood advised he would be happy to contact the Church's Conservation Trust to enquire about the use of the church.
- *Queen's 90<sup>th</sup> Birthday Celebration weekend* – this will take place over 11<sup>th</sup>/12<sup>th</sup> June 2016, and a Wiltshire Council information pack encouraging

communities to hold street parties will be available by the end of 2015/early 2016.

*St Mary & St Nicholas Church* – the Revd Mark Wood advised the following:

- The parish church would be celebrating its 170<sup>th</sup> birthday in October 2016
- The District Scouts would be marching through Wilton for the next St George's Parade on the afternoon of Sunday 24<sup>th</sup> April.
- The Church was already making plans for the Queen's Birthday celebrations, and perhaps this could be widened to include other organisations

*Wilton Community Land Trust* – Mark Pountain advised the following:

- The CLT continued to fund various projects, and had been pleased to contribute to the production of the initial information leaflet about the proposed new Wilton station, and a Wiltshire Wildlife Trust project to clear waterways in Wilton and Quidhampton.
- A grant application form for funding for small projects is now available from the CLT office, and will be available on the website shortly.

*Wilton & District Business Chamber* – David Parker advised the following:

- The Chairman of the Swindon & Wiltshire Local Enterprise Partnership will be attending the next Business Chamber lunch on Thursday 26<sup>th</sup> November at Salisbury Golf Course. He urged all to attend if possible. Cllr Edge confirmed he would invite representatives from TransWilts to attend, and would ensure the station exhibition would be displayed.
- He asked if the weekly planning lists could be forwarded to the Business Chamber, so that it could comment on applications, as necessary and appropriate.
- Cllr Edge noted that Webbs of Wilton was up for sale, and that an application would shortly be submitted by the Naish Felt Factory for the redevelopment of the site.
- Cllr Edge advised that the hope that business rates would be partially remitted to the Town and Parish Councils was unlikely to happen
- Cllr Edge advised that the Chamber would be promoting the display of Christmas Trees on commercial premises. He would ask the Town Council to include a sum of money in its 2016/17 budget for more Christmas Lights.
- It was noted that the Wilton Shopping Village would be hosting an ice rink again this year.

*Wilton Town Council* – Cllr Phil Matthews advised the following:

- Councillors, Environment Agency and Wiltshire Council officers and affected residents had continued to work on improving Wilton's flood defences. Following the compilation of a Flood Plan, they had undergone joint training in deploying the demountable flood defences for Crow Lane in Wilton, and were identifying drains and ditches which needed clearing.
- Councillors and a CLT member had undertaken an initial pedestrian count on Minster Street.

- The Community Governance Review (parish boundaries/possible warding/numbers of parish councillors) was ongoing.

*Baptist Church* - Minister Johnathan Greening advised the following:

- His members had found the first aid training very useful, and he was happy for the building to be used to host further sessions, and for other community activities.

#### **6. Any Other Business**

There was none.

**The meeting finished at 9.15pm.**

**The next meeting will be on Thursday 19<sup>th</sup> November 2015 at 7.30pm in the Council Chamber, when there will be a presentation on the Tisbus Scheme**